

# Mentoring Programme to Prepare Guidance Practitioners for Quality Assurance

## Abstract:

In the workshop, the Mentoring Programme supporting career guidance practitioner's (CGP) certification will be presented, together with specific examples of designed tools and activities including a certification framework and self-assessment tools. A goal of the mentoring programme is to support experienced career guidance practitioners to comply with the requirements of a quality standard and quality assurance systems and to prepare them for an individual certification process as CGP.

The mentoring programme was developed based on an analytical paper about quality assurance systems and their implementation in the European partner countries who participated in the project. A preliminary version of the programme was designed, that underwent two phases of testing in Slovakia, Czech Republic, Germany and Austria. The final version of the Mentoring Programme contains 21 different modules that focus on different quality criteria that are part of existing quality assurance mechanisms for career practitioners. Modules contain teaching guidelines together with worksheets for participants and guidelines for mentors. Different activities lead the mentees to reflect and document their current practices, identify strengths and potential for development. The programme is designed as a flexible "cafeteria model" in order to best fit the needs of the different target groups.

Activities, exercises and parts of the self-assessment tool for practitioners from two modules will be presented: Developing career management skills, Measuring feedback and impact.

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